

ANNOTATED DRAFT AGENDA

EB 5/2025 Doc 2.2

05 February 2025

The IUFRO Enlarged Board will meet from 21-22 May 2025 in Vienna, Austria at the premises of dieAngewandte (University of Applied Arts Vienna). The hybrid meeting will be chaired by IUFRO President Daniela Kleinschmit.

1. Opening of the 64th IUFRO Enlarged Board Meeting and welcome remarks

The 63rd IUFRO Enlarged Board Meeting will be opened by the IUFRO President. A statement will be invited from the representative of IUFRO HQ Host Country Austria.

2. Adoption of the agenda and introduction of participants

The President will present the agenda and calls for changes and additions to the agenda.

Task of the Enlarged Board:

- Adopt the draft agenda of the 64th IUFRO Enlarged Board Meeting.

Documents:

- EB 5/2025 Doc 2.1 Revised draft Agenda (IUFRO HQ)
- EB 5/2025 Doc 2.2 Annotated draft Agenda (IUFRO HQ)

The President will invite all participants to introduce themselves very briefly in a *tour de table*.

3. Approval of draft minutes of the 63rd IUFRO Enlarged Board Meeting in June 2024, and pending actions

At its hybrid 63rd meeting on 19-20 June 2024, the Enlarged Board took a number of decisions and agreed on a range of actions to be taken by the time of the next meeting. IUFRO HQ will inform the Enlarged Board about the status of implementation of those actions.

Tasks of the Enlarged Board:

- Approve the minutes of the 63rd Enlarged Board Meeting; and
- Take note of the status of implementation of the actions, and decide on further implementation of any pending actions.

Documents:

- EB 5/2025 Doc 3.1 Draft Minutes of the 63rd IUFRO Enlarged Board Meeting (IUFRO HQ)
- EB 5/2025 Doc 3.2 Implementation of Actions of the 63rd IUFRO Enlarged Board Meeting (HQ)

4. Reports by IUFRO President and Executive Director

The President and the Executive Director will address the Enlarged Board, report about activities and present information of relevance to the Enlarged Board. Their written reports will not be presented in detail but provide the basis for questions by the Enlarged Board. The report by the Executive Director will include an overview of new membership applications, subject to Board approval.

Tasks of the Enlarged Board:

- Take note of the reports by the President and the Executive Director, and discuss relevant issues; and
- Approve the list of new members (Member Organizations and Associate Members).

Documents:

- *EB 5/2025 Doc 4.1 Report of the President (D. Kleinschmit)*
- *EB 5/2025 Doc 4.2 Report of the Executive Director (A. Buck)*

5. IUFRO Divisions

IUFRO Vice-President for Divisions Woodam Chung will introduce this agenda item and present highlights from his written report.

A summary of discussions from the meeting(s) of Division Co-Coordinators held since the 63rd Enlarged Board Meeting will be presented.

The Division Co-Coordinators will be asked to present 1 slide (3 min) per Division with updates since the last Board Meeting in June 2024 and plans until the end of year 2025.

Division Co-Coordinators will have provided details about recent changes to the structure of IUFRO's Divisional units and officeholders since December 2024, subject to Board approval.

Tasks of the Enlarged Board:

- Take note of the presentation by Vice-President for Divisions;
- Take note of the summary of the meeting(s) of Division Co-Coordinators;
- Take note of the updates/plans by Division Co-Coordinators;
- Discuss any related issues requiring attention by the Enlarged Board; and
- Approve proposed changes in the IUFRO structure and/or officeholders.

Documents:

- *EB 5/2025 Doc 5.1 Report of the Vice-President for Divisions (W. Chung)*
- *EB 5/2025 Doc 5.2 Compilation of slides by Division Co-Coordinators (Division Co-Coordinators)*
- *EB 5/2025 Doc 5.3 Compilation of proposed changes to the structure and officeholders (HQ)*

6. IUFRO Task Forces

IUFRO Vice-President for Task Forces Elena Paoletti will introduce this agenda item and present highlights from her written report, including the outcome of the call for new Task Forces.

The Coordinators of the newly approved IUFRO Task Forces for term 2025-2029 will be asked to present 1 slide (3 min) per Task Force with information about the plans and envisaged outcomes for the respective Task Forces for the current term.

Tasks of the Enlarged Board:

- Take note of the presentation by Vice-President for Task Forces;
- Take note of the presentations by new Task Force Coordinators; and
- Discuss any related issues requiring attention by the Enlarged Board.

Document:

- *EB 5/2025 Doc 6.1 Report of the Vice-President for Divisions (E. Paoletti)*

7. Special Programmes and Projects

The Coordinators IUFRO Special Programmes and Projects (SPPs) – *i.e. the IUFRO Special Programme for Development of Capacities (IUFRO-SPDC); the IUFRO Science-Policy Programme (SciPol); and the Special Project World Forests, Society and Environment (IUFRO-WFSE);* will be asked to present 1 slide per SPP (3 min) with activity highlights/progress reports since the last Board Meeting, based on their written reports. In addition, the Board will be updated about the following three IUFRO specific-purpose projects: WoodPoP; Teaming Up 4 Forests (TU4F); and Wood for Globe.

Following up on a related action from the June 2024 Enlarged Board Meeting, a detailed concept note for *IUFRO Regional Science-Policy Information Network (R-SPIN)* as the next phase of the discontinued IUFRO Special Programme Directors' Forum will be presented to the Enlarged Board for its review and approval.

Tasks of the Enlarged Board:

- Take note of the presentations by the Coordinators of the Special Programmes, Projects and IUFRO-led Initiatives, and the presentations by the specific-purpose projects; and discuss relevant issues;
- Take note of the presentation of the proposed IUFRO Regional Science-Policy Information Network (R-SPIN). The Board is asked to review and approve the proposal; and
- Discuss any other issues requiring consideration by the Enlarged Board.

Documents:

- *EB 5/2025 Doc 7.1 Compilation of reports by Coordinators of Special Programmes and Projects, including specific-purpose projects (Coordinators of SPDC, WFSE, SciPol, WoodPoP, TU4F and Wood for Globe)*
- *EB 5/2025 Doc 7.2 Concept note for the IUFRO Regional Science-Policy Information Network (D. Kleinschmit/IUFRO HQ)*

8. IUFRO President's Nominees (PNs)

IUFRO President Daniela Kleinschmit will moderate and introduce this agenda item, including an update on the additional President's Nominee.

The President's Nominees will be asked to highlight key activities since the last Board Meeting, and plans until the end of year 2025 (4 min per PN).

Tasks of the Enlarged Board:

- Take note of the introduction by the President and the highlights by President's Nominees; and
- Discuss any related issues requiring attention by the Enlarged Board.

Document:

- *EB 5/2025 Doc 8.1 Consolidated report of the President's Nominees (IUFRO HQ)*

9. Strategic partnerships and international cooperation

IUFRO HQ will provide an update of recent developments regarding partnerships since the 63rd Enlarged Board Meeting.

The Enlarged Board will be addressed by attending representatives from partner organizations regarding developments of interest to IUFRO.

Tasks of the Enlarged Board:

- Take note of the update and highlights of partnerships by IUFRO HQ;
- Take note of the brief statements by IUFRO partner organizations and institutions; and
- Discuss any related issues requiring attention by the Enlarged Board.

10. IUFRO Finances and Fundraising

The Enlarged Board will be informed about the audited IUFRO Annual Account 2024 and will be invited to vote on discharge of the President and the Executive Director. In addition, the budget status 2025 as well as budget proposal for the year 2026 will be presented, latter pending Board approval.

In addition to the overview of the financial status of the IUFRO Special Programmes, Projects and IUFRO-led Initiatives, updates on recent fundraising activities will be provided. In this context, IUFRO HQ, on behalf of the MC and in response to a related action from the last Board Meeting, will inform the Enlarged Board about the results of the fundraising discussions by the MC at its last meeting, including the resulting recommendations.

Tasks of the Enlarged Board:

- Approve the income and expenditures of the Union in 2024 (audited financial statement) and release the President and Executive Director of legal obligations deriving from financial issues and the Annual Account 2024;
- Take note of the state of the budget 2025 and approve possible changes to the budget;
- Approve the budget proposal for 2026;
- Take note of the recent fundraising activities by IUFRO HQ, including the recommendations by the MC; and
- Discuss any other related issues requiring attention by the Enlarged Board.

Documents:

- *EB 5/2025 Doc 10.1 IUFRO Annual Account 2024 (IUFRO HQ)*
- *EB 5/2025 Doc 10.2 Status of Budget 2025 and Budget Proposal 2026 (IUFRO HQ)*

11. XXVI IUFRO World Congress 2024

The Chair of the Congress Organizing Committee (COC 2024) Fredrik Ingemarson will present the final summary report of the XXVI IUFRO World Congress 2024, held in Stockholm, Sweden. F. Ingemarson will also inform the Enlarged Board about the final financial accounts of the Congress, including the delegate fees received, and the licensing fee to IUFRO.

The Enlarged Board members will be invited to provide any feedback to the Congress 2024.

Tasks of the Enlarged Board:

- Take note of the final summary report of the Congress 2024 presented by the COC Chair;
- Take note of the information about the final financial accounts, including received delegate fees and licensing fee to IUFRO;
- Provide any feedback on the Congress 2024; and
- Discuss any other related issues requiring attention by the Enlarged Board.

Documents:

- *EB 5/2025 Doc 11.1 Final summary report of the Congress 2024 (COC Chair 2024)*
- *EB 5/2025 Doc 11.2 Overview of final financial accounts (COC Chair 2024)*

12. Welcome Day 2 and brief recap Day 1

The President will summarize the main discussions and present an overview of the first day.

13. XXVII IUFRO World Congress 2029

Congress Organizing Committee (COC)

Nairobi, Kenya has been selected as the host of the XXVII IUFRO World Congress 2029. The representatives of the Local Organizing Committee, including the COC Chair Jane Njuguna, will present to the Enlarged Board an overview of progress since the last Board Meeting, including updated institutional arrangements, preparatory activities, next steps and milestones. The Enlarged Board will be invited to discuss any relevant issues.

Document:

- *EB 5/2025 Doc 13.1 Report of the Congress Organizing Committee 2029 (COC Chair 2029)*

Congress Scientific Committee (CSC)

The Chair of the Congress Scientific Committee (CSC) Ernest Foli will inform the Enlarged Board about the recent developments regarding the CSC and the scientific planning of the Congress, including envisaged timeline.

Document:

- *EB 5/2025 Doc 13.2 Report of the Congress Scientific Committee 2029 (CSC Chair 2029)*

Tasks of the Board:

- Take note of the presentation by the Congress Organizing Committee 2029;
- Take note of the updates by the Chair of the Congress Scientific Committee 2029; and
- Discuss any related issues requiring consideration by the Enlarged Board.

14. Honours and Awards Committee (HAC)

The Chair of the IUFRO Honours and Awards Committee (HAC) Donald Hodges will provide an update on the developments regarding the HAC and its planned activities.

The Enlarged Board will also be informed about the presentation of the IUFRO Honorary Membership.

Tasks of the Enlarged Board:

- Take note of the update by the Chair of the Honours and Awards Committee;
- Take note of the information about the presentation of the IUFRO Honorary Membership; and
- Discuss any related issues requiring attention by the Enlarged Board.

15. International Council (IC)

IUFRO Deputy Executive Director Andre Purret as IUFRO HQ's focal point for the International Council (IC) will update the Enlarged Board about the outcome of the call for IC nominations.

The Enlarged Board will be invited to brainstorm about how to increase the participation of countries in the International Council, as well as how to make the IC more active between the World Congresses.

Tasks of the Enlarged Board:

- Take note of the update on the outcome of the call for IC nominations;
- Discuss the participation of countries in the IC and the activities of the IC; and
- Discuss any other related issues requiring attention by the Enlarged Board.

16. Strategic issues

IUFRO Diversity, Equity and Inclusion (DEI) Committee

IUFRO Vice-President for Divisions Woodam Chung as the Chair of the DEI Committee will update the Enlarged Board about the activities of the DEI Committee since the last Board Meeting. The Enlarged Board may wish to provide feedback and/or suggestions to the committee regarding the next steps.

Tasks of the Enlarged Board:

- Take note of the updates by the Chair of the DEI Committee;
- Provide any feedback and/or suggestions to the committee; and
- Discuss any other related issues requiring attention by the Enlarged Board.

Documents:

- *EB 5/2025 Doc 16.1 Report of the Diversity, Equity and Inclusion (DEI) Committee (W. Chung)*
- *EB 5/2025 Doc 16.2: Updated Terms of Reference for IUFRO DEI committee*

Branding of IUFRO in publications

Following up on respective action from the last Board Meeting to establish uniform guidelines for branding IUFRO in publications, the MC discussed the next steps at its last meeting in October 2024. In addition to discussing the topic with Division Co-Coordination, it was suggested establishing a task group/committee for this purpose, led by the Immediate Past President John Parrotta and involving IUFRO officeholders who have experience with journals and publishing. J. Parrotta is invited to present the draft Terms of Reference for a task group/committee to the Enlarged Board, pending discussions and approval by the Board.

Tasks of the Enlarged Board:

- Take note of the presentation by John Parrotta;
- Discuss and approve the draft ToR for a task group/committee tasked with developing guidelines for branding IUFRO in publications; and
- Discuss any other related issues requiring attention by the Enlarged Board.

IUFRO Strategy Committee

The Board approved the establishment of the IUFRO Strategy Committee at its last meeting in June 2024, mandating the President and the MC to appoint the Chair and members of the committee. The IUFRO President invited Mónica Gabay, the Chair of the IUFRO Strategy Action Plan 2020-2024 Evaluation Advisory Committee to Chair also the Strategy Committee. The MC endorsed the draft ToR of the committee, including its composition (see background document 16.3) in December 2024. The committee started its work in January 2025.

The Chair of the Strategy Committee Mónica Gabay will present an overview of the work carried out by the committee, including a draft proposal for the next IUFRO Strategy Action Plan. The Enlarged Board is invited to provide feedback on the proposal and the next steps.

Tasks of the Enlarged Board:

- Take note of the presentation by the Chair of the Strategy Committee;
- Take note of and provide feedback on the draft proposal for the next IUFRO Strategy Action Plan, including the timeline for finalizing the Action Plan; and
- Discuss any related issues requiring attention by the Enlarged Board.

Document:

- *EB 5/2025 Doc 16.3 Report of the Chair of the IUFRO Strategy Committee, including draft proposal for the next Strategy Action Plan (M. Gabay)*

Membership fees

Following up on related actions from the last Board Meeting, IUFRO HQ undertook analysis of the membership types and fees. The MC discussed the results of the analysis at its last meeting in October 2024 and requested IUFRO HQ to carry out further economical analysis of reducing/waiving membership fees of certain Member Organizations and Associate Members. The results of the overall analysis, including economic analysis, including recommendations by the MC will be presented by IUFRO HQ to the Enlarged Board. The Enlarged Board is invited to discuss the results of the analysis as well as the recommendations by the MC, and approve the proposal by the MC regarding changes in membership fees.

Tasks of the Enlarged Board:

- Take note of the presentation of results of the membership fee analysis by IUFRO HQ;
- Discuss recommendations and approve the proposal by the MC regarding the changes in membership fees; and
- Discuss any related issues requiring attention by the Enlarged Board.

Document:

- *EB 5/2025 Doc 16.4 Membership fee analysis (IUFRO HQ)*

IUFRO Mentorship Programme

IUFRO President Daniela Kleinschmit will provide an update on recent developments regarding the establishment of an IUFRO Mentorship Programme.

Tasks of the Enlarged Board:

- Take note of the update on IUFRO Mentorship Programme by the IUFRO President; and
- Discuss any related issues requiring attention by the Enlarged Board.

17. IUFRO Communication

Information will be provided about IUFRO HQ communication and social media activities since the last Board Meeting, including a draft proposal for the next Communications Strategy.

IUFRO HQ will present the redesigned and relaunched IUFRO website to the Enlarged Board.

The Board will be invited to provide feedback to the draft Communications Strategy and the redesigned website.

Tasks of the Enlarged Board:

- Take note of the report on IUFRO communication activities by IUFRO HQ;
- Take note of the draft proposal for IUFRO Communications Strategy and provide feedback;

- Take note of the presentation of the redesigned and relaunched IUFRO website, and provide any feedback; and
- Discuss any other related issues requiring consideration by the Enlarged Board.

Document:

- *EB 5/2025 Doc 17.1 Report on communication activities (IUFRO HQ)*

18. Major IUFRO meetings and other events

The Enlarged Board will receive information on the updated schedule of proposed IUFRO Board and MC meetings under consideration in the Board term 2024-2029.

Tasks of the Board:

- Take note of the updated schedule of proposed IUFRO Board and MC meetings 2025-2029; and
- Discuss any other issues arising.

Document:

- *EB 5/2025 Doc 18.1 Updated schedule of proposed IUFRO Board, MC and other meetings 2025-2029 (IUFRO HQ and IUFRO President)*

19. Other items and evaluation of the meeting

The Enlarged Board may wish to exchange information and/or views on any other items that are brought to its attention. The Enlarged Board may also wish to provide feedback on the conduct of the meeting.

20. Closure of the meeting

The 64th IUFRO Enlarged Board Meeting will be closed by the IUFRO President.