



CPF GLOBAL FOREST EXPERT PANELS

1ST MEETING OF THE EXPERT PANEL ON BIODIVERSITY, FOREST MANAGEMENT, AND REDD+

(ROME, ITALY, 2-3 FEBRUARY 2012)

DRAFT AGENDA

Thursday, 2 February 2012

Nr.	Time	Agenda item
1.	09:00 – 09:30	Opening of the meeting: <ul style="list-style-type: none"> - Opening remarks by FAO as Chair of the Collaborative Partnership on Forests and as meeting host (Mette Løyche Wilkie, on behalf of Eduardo Rojas-Briales, Assistant Director-General, FAO) - Introductory remarks by the GFEP Coordinator (Christoph Wildburger)
2.	09:30 – 10:00	Brief introduction of participants (<i>tour de table</i>)
3.	10:00 – 10:15	Introduction to the Terms of Reference of the GFEP Expert Panel on Biodiversity, Forest Management, and REDD+ by the GFEP Coordinator (Christoph Wildburger): <p><i>Document:</i></p> <ul style="list-style-type: none"> - <i>Terms of Reference</i>
4.	10:15 – 11:00	Introduction to the assessment by the Panel Chair (John Parrotta): <ul style="list-style-type: none"> - Annotated outline of the assessment - Key concepts, terms and definitions - Working modalities - Expected outcome of the meeting <p><i>Document:</i></p> <ul style="list-style-type: none"> - <i>Overview of the assessment process</i>
	11:00 – 11:30	<i>Coffee and tea break</i>

5.	11:30 – 13:00	Introduction to draft chapter outlines by designated Coordinating Lead Authors: <ul style="list-style-type: none"> - Chapter 1: John Parrotta - Chapter 2: Ian Thompson - Chapter 3: Valerie Kapos, Werner Kurz - Chapter 4: Bernardo Strassburg - Chapter 5: Constance McDermott
	13:00 – 14:00	<i>Lunch break</i>
6.	14:00 – 15:30	General discussion of draft chapter outlines
7.	15:30 – 16:15	Allocation of Lead Authors: <ul style="list-style-type: none"> - Two-minute statement by all participants (<i>tour de table</i>)
	16:15 – 16:30	<i>Coffee break</i>
8.	16:30 – 18:00	Break-out groups: Discussion of chapter work and refinement of chapter outlines <ul style="list-style-type: none"> - Chapters 2 and 3 - Chapter 4 - Chapter 5
	19:30	<i>Official dinner hosted by IUFRO</i>

Friday, 3 February 2012

Nr.	Time	Agenda item
9.	09:00 – 10:30	Break-out groups: (<i>continued</i>) Discussion of chapter work and refinement of chapter outlines
10.	10:30 – 11:00	Reporting back from break-out groups
	11:00 – 11:30	<i>Coffee and tea break</i>
11.	11:30 – 13:00	Discussion of issues arising: <ul style="list-style-type: none"> - Overlaps between chapters - Areas of expertise not yet covered - Methodological issues to be clarified
	13:00 – 14:00	<i>Lunch break</i>

12.	14:00 – 15:30	Break-out groups: <ul style="list-style-type: none">- Designation of tasks to Lead Authors- Recommendations for Contributing Authors- Work schedule of chapters
13.	15:30 – 16:30	Organization of work: <ul style="list-style-type: none">- Refinement of time schedule set in Terms of Reference- Deadlines for sharing draft manuscripts- Deadlines for final drafts- Next steps
14.	16:30 – 17:00	Final summary by the Panel Chair
15.	17:00	Closure of the meeting

Meeting hours: Thursday, 2 February 2012: 09:00 – 18:00 hours
Friday, 3 February 2012: 09:00 – 17:00 hours

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List of documents:

- Draft agenda
- List of participants
- Terms of Reference
- Overview of the assessment process