



**CPF GLOBAL FOREST EXPERT PANELS
SCOPING MEETING**

**GFEP ASSESSMENT ON FORESTS AND WATER
(ROME, ITALY 16-17 MARCH 2017)**

DRAFT AGENDA

Thursday, 16 March 2017

No	Time	Agenda item
1.	09:00 – 09:15	Opening of the meeting: <ul style="list-style-type: none"> - Welcoming words by FAO as Chair of the Collaborative Partnership on Forests (CPF) and host of the meeting (TBC) - Opening remarks by IUFRO as lead agency of the GFEP initiative in CPF (TBC) - Introductory remarks by the chair of the meeting (Christoph Wildburger, GFEP Coordinator)
2.	09:15 – 09:30	Brief introduction of participants (<i>tour de table</i>)
3.	09:30 – 10:00	Setting the scene: <ul style="list-style-type: none"> - Brief introduction to GFEP in general - Presentation of overview and theme of the GFEP assessment on Forests and Water - Expected outcome of the Scoping Meeting <p><i>Document:</i></p> <ul style="list-style-type: none"> - <i>Overview and theme of the assessment (GFEP FW)</i>
4.	10:00 – 11:00	Discussion on the goals and objectives of the assessment
	11:00 – 11:30	<i>Coffee and tea break</i>
5.	11:30 – 13:00	Discussion on the scope of the assessment: <ul style="list-style-type: none"> - Thematic components and main questions to be addressed
	13:00 – 14:00	<i>Lunch break</i>
5.	14:00 – 15:30	Discussion on the scope of the assessment (<i>continued</i>): <ul style="list-style-type: none"> - Thematic components and main questions to be addressed
	15:30 – 16:00	<i>Coffee and tea break</i>
5.	16:00 – 17:30	Discussion on the scope of the assessment (<i>continued</i>): <ul style="list-style-type: none"> - Thematic components and main questions to be addressed
	<i>Evening</i>	<i>Meeting Dinner</i>

Friday, 17 March 2017

No	Time	Agenda item
	09:00 – 09:10	Summary of first day's discussion by the chair
6.	09:10 – 11:00	Defining the scope of the assessment: - Drafting thematic outline of the assessment report
	11:00 – 11:30	<i>Coffee and tea break</i>
6.	11:30 – 13:00	Defining the scope of the assessment (<i>continued</i>): - Drafting thematic outline of the assessment report
	13:00 – 14:00	<i>Lunch break</i>
6.	14:00 – 15:30	Defining the scope of the assessment (<i>continued</i>): - Identification of areas of expertise to be covered - Recommendations for involvement of experts
	15:30 – 16:00	<i>Coffee and tea break</i>
7.	16:00 – 17:00	Organization of work: - Tentative timetable and proposed Expert Panel Meetings - Milestones and deliverables - Allocation of tasks - Next steps
8.	17:00 – 17:15	Final summary by the chair
9.	17:15 – 17:30	Closing remarks

Meeting hours: Thursday, 16 March 2017, 09:00 – 17:30 hours
Friday, 17 March 2017, 09:00 – 17:30 hours

Venue: FAO Headquarters
Mexico Room (D-211)
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List of documents for the meeting:

- *Draft Agenda of the Scoping Meeting*
- *Logistical information for the meeting*
- *Concept Note – GFEP on Forests and Water*
- *Preliminary list of participants (GFEP FW Scoping Meeting)*