



MINUTES OF THE MEETING

24 October 2022

The Global Forest Expert Panel (GFEP) on Forests and Human Health convened in Vienna for a hybrid third meeting of the Expert Panel on 26-28 September 2022. Twenty-three participants, including fourteen Expert Panel Members, two Contributing Authors, and the GFEP team, attended the meeting. It was moderated by GFEP Coordinator, Christoph Wildburger and the Scientific Chair of the assessment, Cecil C. Konijnendijk. A full list of participants is annexed to the minutes.

1) Opening of the meeting

GFEP Coordinator, Christoph Wildburger, opened the meeting and welcomed both in-person and virtual participants to the meeting. C. Wildburger invited IUFRO Executive Director, Alexander Buck, to share some welcoming words.

A. Buck welcomed the participants to Vienna and thanked them for the excellent work of the Panel so far. He also underscored the importance of the work being done by the GFEP Programme, particularly the Forests and Human Health Panel, and its relevance to the implementation of global goals.

C. Wildburger outlined the tasks of the three-day meeting as presented in the agenda. As no modifications were proposed, the pre-prepared draft agenda was adopted for the meeting. The tasks of Day 1 were to discuss the review comments in plenary and chapter groups.

2) Overview of the state of the assessment by the Expert Panel Chair

The Chair of the Expert Panel, Cecil C. Konijnendijk, gave an overview of the current state of the assessment. C. Konijnendijk highlighted the themes covered by the different chapters of the assessment, their status, and the emerging findings. He further gave a brief overview of the upcoming steps in finalizing the draft of the assessment report and the roles of the various author groups.

Coordinating Lead Authors (CLAs) for each chapter were invited to add to C. Konijnendijk's brief on the status of the assessment.

3) Presentation of review process and comments

GFEP Project manager, Dikshya Devkota, provided an overview of the review process and comments received. D. Devkota first shared brief information on the review process, including the timeline of the review process, number of reviewers per chapter, and the format of received comments. She also highlighted some major and overarching comments on the report and chapters. Finally, D. Devkota provided an overview of the next steps in addressing and responding to the received review comments.

4) General discussion on peer review comments

All participants systematically discussed the general review comment on the whole report and the individual chapters together in plenary. Overlaps between the chapter content and review comments were also discussed.

5) Break-out groups: Discussions on chapters 2-5

The plenary was divided into chapter groups to discuss the review comments relevant to each chapter in detail. The discussions were on the content of the comments, their relevance, and the next steps in addressing these comments within the chapter group.

6) CLAs report back from break-out groups

The CLAs of each chapter reported the outcomes of their discussion in the break-out groups and any arising issues. The CLAs also shared their plans to address the review comments.

7) Discussions on pending issues from the review process and any arising issues

In the plenary, the participants discussed the report from each break-out group and issues such as overlaps between the chapters, the relevance of review comments, and cross-cutting issues. To ensure a proper flow of the report, the structure of the report and the sequence of chapters and sub-sections were also discussed.

8) Break-out groups: Discussions on chapters 2-5

The participants were divided into break-out groups according to the chapters to discuss the remaining review comments and agree on the way forwards. Some chapters also discussed their overlaps and synergies in smaller groups. Additionally, a core group discussed and further refined the key illustrations to be included in the assessment.

9) CLAs report back from the break-out groups and discussions on any issues arising

The CLAs of each chapter reported the outcomes of their discussions in the break-out groups. They also elaborated on their plans to address the review comments and produce a final draft of the assessment report according to the timeline. Chapter groups agreed on

the protocols to review each chapter and the need for future meetings in smaller groups to address any overlaps and gaps.

10) Organization of work and next steps: editing process

Due to the availability of participants, this agenda item was preponed from the end of Day 3.

GFEP editor, Stephanie Mansourian gave an overview of the editing process of the assessment following the submission of the final draft by the chapter teams. S. Mansourian also explained the composition of the editing team and the role of each member, as well as the role of the authors during this process. She and the GFEP team provided a tentative timeline for the editing process.

11) Discussions on introduction and conclusion chapters

Led by C. Konijnendijk, the Panel Members discussed the draft of the introduction section and suggested revisions to the text. Discussions focused on additional concepts and interlinkages to the global environmental goals to be included in the introduction chapter.

12) Discussions and outline of key messages and conclusion

Led by C. Konijnendijk, the panel members brainstormed the key messages and conclusions of the assessment report. They identified specific key messages and the themes to be addressed by each key message.

13) Organization of work and next steps

C. Wildburger and D. Devkota provided an overview of the next steps in the preparation of the assessment report, including upcoming meetings and deadlines, addressing review comments, finalization of illustrations, and bibliography. The CLAs agreed to meet on 25 October 2022 to finalize any arising issues and alignment of chapters. The deadline to submit the final drafts of the manuscript for editing was agreed upon as 30 November 2022.

GFEP Communications Manager, Gerda Wolfrum, detailed potential communication activities to be undertaken before, during, and after the launch of the assessment report. G. Wolfrum also provided guidance to the authors on how to communicate the report with internal and external stakeholders.

The revised tentative timeline of the assessment was set as follows:

Scoping Meeting - GFEP Forests and Human Health	25-26 August 2021
Terms of Reference (ToR) for the Expert Panel	Early September 2021
Selecting members of the GFEP Expert Panel	September 2021
1 st meeting of the Expert Panel (virtual)	9 – 11 November 2021
Detailed chapter outlines	31 December 2021
Meeting of the CLAs	12 January 2022
First draft manuscripts of chapters	27 March 2022
2 nd meeting of the Expert Panel	5-7 April 2022
Meeting of the CLAs	8/9/10 June 2022
Final draft of chapters for peer review	19 June 2022
Peer review of chapters	July - August 2022
3 rd meeting of the Expert Panel	26-28 September 2022
Meeting of the CLAs	25 October 2022
Final revision of the chapters	30 November 2022
Editing of the Assessment Report	December 2022 - January 2023
Development and editing of Policy Brief	January 2023
Layout of the Assessment Report and Policy Brief	February 2023
Printing of the Assessment Report and Policy Brief	March 2023
Launch – International Day of Forests	21 March 2023

14) Closing of the meeting

C. Wildburger and C. Konijnendijk thanked the participants for the progress on the manuscripts during the meeting, as well as the GFEP team for the smooth running of the meeting, and closed the meeting.

Annex I: List of Participants

Cecil C. Konijnendijk van den Bosch

Professor and Program Director
University of British Columbia,
IUFRO

Nicole Bauer

Scientist, Economics and Social Sciences Research Unit
Swiss Federal Institute for Forest, Snow and Landscape Research (WSL)

Agnes van den Berg

Consultant
Natuurvoormensen,
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Djibril S. Dayamba

Senior Programme Officer
African Forest Forum

Serge Morand

Research Director
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Unnikrishnan Payyappallimana

Visiting Professor
Transdisciplinary University

Ranaivo Rasolofoson

Postdoctoral Associate
Duke University

Charlie Shackleton

Professor
Rhodes University

Shureen Faris Abddul Shukor

Associate Professor
Universiti Putra Malaysia

Liisa Tyrväinen

Research Professor
Natural Resources Institute Finland (LUKE),
IUFRO

Sjerp de Vries

Senior Social Scientist
Wageningen University and Research (WUR)

Online attendance:

Victoria Bugni

Economist
EcoHealth Alliance

Payam Dadvand

Associate Research Professor
Barcelona Institute for Global Health (IS Global)

Xiaoqi Feng

Associate Professor
University of New South Wales

Sarah Laird

Co-Director
Peoples and Plants International

Roseline Remans

Senior Scientist
Alliance of Biodiversity International and CIAT

Members of the GFEP team:

Christoph Wildburger

GFEP Programme Coordinator
International Union of Forest Research Organizations (IUFRO)

Stephanie Mansourian

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